

## MONKS KIRBY PARISH COUNCIL

No. 1131

### Minutes of the meeting held on Thursday 18th March 2021.

#### **Attendees:**

Cllr. Washington (Chair), Cllr. Woolliscroft, Cllr. Wright, Cllr. Partridge, Cllr. Dalby, RB Cllr. Gillias, WC Cllr. Warwick, A Higgins (Clerk).

#### **Apologies:**

Cllr. Payne.

#### **Declarations of Interest with regards to items on the agenda.**

Nil.

#### **Public Participation Session with regards to items on the agenda (15 minutes).**

#### **WC Cllr Adrian Warwick.**

##### **Local Development Plan.**

WC Cllr. Warwick & RB Cllr. Gillias recently attended a Local Development Plan meeting.

##### **Risk Management Plan - Fire Service.**

Warwickshire County Council have approved it's Risk Management Plan for the Fire Service. As Warwickshire grows and changes this has a knock-on effect on the Fire Service and they must be kept informed of developments and how these may affect their routes to the site of a fire.

#### **RB Cllr. Tony Gillias.**

##### **Re-generation of Rugby Town Centre.**

RB Cllr. Gillias confirmed that ideas have been put forward to consultants - Avison Young. Rugby Borough Council held a briefing with the Consultant and ideas were submitted. The aim is to create some open spaces, provide rooms above shops for living spaces.

##### **Rail link between Rugby - Leicester.**

RB Cllr. Gillias announced a possible rail line linking Rugby to Leicester, picking up in Lutterworth and Magna Park.

##### **Magna Park Meeting.**

RB Cllr. Gillias confirmed that two Officers from Highways England will be attending the forthcoming meeting - March 30th..

##### **Transport plan.**

Ongoing.

**Planning Services Working Party.**

RB Cllr. Gillias confirmed the working party were discussing next steps and the Ministerial statement. Awaiting draft minutes to confirm agreements.

Cllr. Woolliscroft queried if thought had been given to other areas where empty properties could be used to house the homeless?

RB Cllr. Gillias confirmed he is aware of one builder converting areas above shops into accommodation and then renting these out.

Cllr. Woolliscroft asked if Rugby Borough Council could have an input into encouraging such a scheme, providing homes for the homeless?

WC Cllr. Warwick confirmed the aim of this scheme is to make Town Centres 'destinations'. To include not only shops but also street entertainment, facilities for eating outside etc. The High Street is undergoing a period of change.

**Approval of Minutes of the meeting held on 18th February 2021.**

Proposed - Cllr. Wright, seconded - Cllr. Dalby.

**Matters Arising from the approval of Minutes of the meeting held on 18th February 2021.**

|   |   |                                     |
|---|---|-------------------------------------|
| Lutterworth Area Community Projects Ltd - speeding signs    | Clerk to add to April agenda  | Completed                           |
| Planning R20/1062 - Land at top of Millers Lane / Fosse Way | 1. Cllr. Washington to draft reply to Mark Pawsey thanking him for his involvement. | 1. Completed                        |
|   | 2. Cllr. Washington & Cllr. Woolliscroft to produce above letter & send             | 2. Completed                        |
|   | 3. Cllr. Washington to circulate info re approved / unapproved pitches in Rugby     | 3. Completed                        |
| Planning R20/0582 - Stave Hall Farm                         | Clerk to re-submit Council's original response to RBC                               | Completed                           |
| Fishponds   | Cllr. Partridge to write to resident handling contribution from Lady Mary Fund      | Completed / update at March meeting |
| Fishponds   | Cllr. Partridge to put details of working party on whats app to get volunteers      | Completed                           |
| Elections 2021  | Clerk to put details on website / whatsapp group                                    | Completed                           |

## No. 1133

|  |  |  |
|--|--|--|
| Parish Meeting / Annual Parish Meeting   | Clerk to set meeting dates, send invitations and publicise   | Ongoing  |
| Census 2021  | Clerk to share information on website, noticeboard, whatsapp | Completed  |
| Bridge on shortcut Sandy La.   | Clerk to chase RBC for response.                             | Resident has mended. Cllr. Washington has thanked on behalf of MKPC. |
| Defibrillator pads   | Order adult pads   | Completed  |
| Defibrillator pads - children  | Cllr. Washington to research                                 | Completed / update at March meeting                                  |
| Smite Close - state of road repair - school traffic turning & parking (email discussion between councillors) | Clerk to raise with Warwickshire Highways                    |  |

### **Correspondence.**

#### **Email - resident - land sales - Car Park.**

Council discussed.

**Action:** Clerk to reply to resident - Monks Kirby Parish Council has no financial resources available to purchase, set-up or manage this project.

#### **Email - Community Benefit Offer - Streetfield Solar Farm.**

Council discussed. Payment expected approx. 4th quarter 2021.

**Action:** Council agreed to accept the offer.

Proposed - Cllr. Washington, seconded - Cllr. Woolliscroft.

**Action:** Clerk to add to future agenda to discuss spending options - May Parish Meeting.

**Action:** Clerk to liaise with Lightsource re acceptance of offer.

LCR - Official magazine of National Association of Local Councils.  
Clerks & Councils direct.

**Finance.**

**Action:** Financial report - clerk to issue to Councillors after this meeting.

Current balance £4,895.97

Balance after March payments will leave a balance of £434.24.

**Pending payments.**

Groundwork UK (grant for neighbourhood plan) - Monks Kirby Parish Council originally received a grant for £10,000.00. The Council has spent £7,800 and unused funds have to be paid back at the end of March - £2,200.

At this time the Council can re-apply for a new grant to assist with the Neighbourhood Plan process.

**Pending receipts.**

VAT claim approx £6,126.05.

Lady Mary Fund - £1,000.00.

Precept - April approx £4,500.00.

Salix - grant for replacement of street lights

**Payments for approval.**

Proposed - Cllr. Partridge, seconded - Cllr. Woolliscroft.

| Payee  | Date       | Invoice     | Amount    |
|--|------------|-------------|-----------|
| <b>A Higgins (Clerk).</b><br>Salary 16/12/20 - 12/03/21  |            |             | £709.01   |
| <b>A Higgins (Clerk).</b><br>Expenses 16/12/20 - 12/03/21.   |            |             | £62.72    |
| <b>Tranter Training Solutions</b><br>Adult pads for Defibrillator  | 22/02/2021 | TT02210788  | £54.00    |
| <b>YourLocaleLtd</b><br>Questionnaire support /<br>affordable housing report /<br>commencement of residential<br>site analysis / preparation for<br>theme group work | 25/02/2021 | YL/MKPC/002 | £3,600.00 |
| <b>CPRE</b><br>Countryside Charity Donation  |            |             | £36.00    |

**Defibrillator Pads - Children.**

Council discussed. All agreed that using the defibrillator should be made as simple as possible.

The Council has taken advice from medical professionals and will not be purchasing specific pads for Children.

All agreed no further action.

**Neighbourhood Plan.**

The neighbourhood plan committee have agreed to use Survey Monkey for the questionnaire. A flyer will also be put through doors advising people how to access the survey and offering a paper copy if required.

Questionnaire to be issued mid April.

From this theme groups will emerge covering various topics.

Designation of area confirmation by Rugby Borough Council - delayed.

**Action:** Cllr. Washington to produce a formal complaint to Rugby Borough Council concerning their response to the designation request - copying RB Cllr. Gillias.

**Litter Pick.**

Rugby Borough Council are not currently issuing equipment.

**Action:** Cllr. Washington to confirm via the whatsapp network to residents where to leave any rubbish they have collected. Site is on the triangle by the Denbigh Arms - Closing date - by Sat 27th.

**Action:** Clerk to inform Rugby Borough Council of any bags to be collected.

**Planning.**

**R19/0839 28 Brockhurst La, Monks Kirby, CV23 0RA.**

Update - Refusal - flood risk.

**R20/1062 Land at top of Millers La / Fosse Way.**

Update. Ongoing.

**Hedges.**

Nil.

**Fishponds.**

Working Party.

Scheduled for Saturday 27th March - to tidy up the Fishponds Community Par.

Saplings left-hand side - overhanging road - included in this working party.

**Search for a new maintenance contractor.**

**Action:** Clerk to compile how much the Council was invoiced by the previous contractor over a 12 month period for maintenance and send this to the Councillors. Not to include repairs.

**Action:** Cllr. Washington to contact a contractor who has done work previously.

**Action:** Cllr. Partridge to meet with prospective contractor and talk-through jobs required.

Cllr. Partridge estimated that the quote from Wicksteed to complete the final area of play equipment will be approximately £10-12k.

Cllr. Partridge confirmed she had sent pictures of the new equipment to the Warwickshire Police Commission and has been invited to apply for further funds. This application is ongoing and the Council are applying for a further £3.5k.

**Street Lighting.**

Covered under finance.

**Trees.**

Nil.

**Election May 2021.**

Notice to be put on noticeboard / whatsapp / website fri 19/03/21.

**Items for Round the Revel.**

Solar farm grant - good news item.

**Items for the Website.**

As above

**Parish Information** (for information exchange only).

National grid Churchover / Harborough Magna - gas pipeline - surveys or bore holes.

There are reported fly-tipping and reports of parcels being dropped off and collected.

Cllr. Dalby confirmed the police have been informed.

Hayes from st ashton - big puddle. By fishponds park & big tree

**Action:** Clerk to report to Warwickshire County Council.

**Meeting closed at 9.10pm.**