

MONKS KIRBY PARISH COUNCIL

No. 1209

Monks Kirby Parish Council held on Tuesday 14th June 2022.

Meeting started 6.30pm.

Attendees: Cllr. Woolliscroft (Chair), Cllr. Woods, Cllr. Dalby, Cllr. Partridge, Cllr. Dent, A Higgins (Clerk).

Apologies and approval:

Cllr. Clarke.

Approved by Council.

Declarations of Interest with regards to items on the agenda.

Nil

Public Participation Session with regards to items on the agenda (15 minutes).

School Perimeter Fence.

A School representative confirmed that a review of security around the school had been held with two objectives – stop children getting out and prevent access to the school by unauthorised persons. The School representative confirmed they were very grateful for the ongoing discussions with the Parish Council and that they were keen to continue to liaise with both the Council and residents of Monks Kirby. Visits to the School are welcome, to view the site and for discussions. The School representative talked about two types of fencing (Bowtop / Weld Mesh), the fencing will not exceed 2 metres. The process of erecting the fence will happen in two phases and will be funded by the School.

WC. Cllr Warwick asked the School representative if they had checked the process with Rugby Borough Council as the School is in a conservation area and may need permission to take the existing fence down. The process has changed from permitted development to prior approval. The School representative confirmed that Rugby Borough Council have confirmed that the correct process is being followed. A parent of a child at the school then spoke and asked about bringing the fence & exterior of the School up to date, to match the inside of the school and housing within the village.

The resident of School House confirmed that the proposed fence will go around the School House and requested a separate wooden fence be used for this - so marking the School House as separate from the school.

Cllr. Woolliscroft confirmed that part of the playing field came under the heading of protected parks & gardens and asked if the School had been in touch with Rugby Borough Council about this.

The School representative said they were unaware of this but would take this away with them and liaise with Rugby Borough Council.

Land behind Fishponds Community Park.

A resident enquired about the land behind the Fishponds Community Park and asked if any further information was available? Please see agenda item below 'Land Behind Fishponds'.

Cllr. Woolliscroft urged all members of the public to make the Parish Council aware if they see any activity like this in the future.

WC. Cllr Adrian Warwick.

School places for Ukranian children.

Warwickshire County Council are consulting with local schools to make the correct provision.

Commonwealth Games.

WC. Cllr. Warwick confirmed there are 50 days to go until the Commonwealth games.

Fire fighter recruitment drive.

WC. Cllr. Warwick announced that there is a Fire Service white paper. Warwickshire runs the Fire Service on a Scrutiny Committee basis. It is proposed that the Fire Service falls under the control of a directly elected person (The Mayor / a council leader who could delegate to portfolio.)

Levelling up agenda.

Warwickshire is a diverse County with high levels of deprivation in the North and affluent areas in the South but with a higher than average need in terms of Social Care.

Health.

Warwickshire is on a healthy lifestyles drive – tips & information are available on the Warwickshire County Council website on how to improve diet.

RB Cllr. Tony Gillias.

Green Bin Collection.

RB. Cllr. Gillias confirmed there is disruption to the green bin collection service, with thirteen operatives currently off-sick.

Pathways Programme.

Rugby Borough Council have applied for a grant through the Pathways programme – this will help rough sleepers by providing support and assist them with finding meaningful employment.

Climate Change.

RB. Cllr. Gillias confirmed there is a public consultation concerning climate change issues – this will go out to members of the public and businesses and RB. Cllr. Gillias urged everyone to get involved and feedback to Rugby Borough Council.

Approval of Minutes of the Parish meeting held on 10th May 2022.

Proposer – Cllr. Woods, seconder – Cllr. Dent.

Approval of Minutes of Annual Parish meeting held on 12th May 2022.

Proposer – Cllr. Dalby, seconder – Cllr. Woods.

Approval of Minutes of the Monthly meeting held on 12th May 2022.

Stave Hall Farm – Amend.

Council discussed the wording for this item.

Remove 'brought back in-line...'

Action: Clerk to amend minutes with what was agreed by the Councillors.

Proposer – Cllr. Woolliscroft, seconder – Cllr. Woods

Matters Arising

Sheet emailed to councillors earlier today.

School Perimeter Fence

Cllr. Woolliscroft confirmed that he had attended a meeting recently with the Trustees of the School and a School representative. During this meeting he was shown where the fencing would go & the types of fencing under consideration.

Cllr. Woolliscroft asked for plans and details of the planning situation as there were questions over planning permission, the conservation area and a question relating to Parks & Gardens.

The project will be split into two phases.

Phase I will happen this summer, phase II will happen next year or when finances will allow.

Council discussed.

Phase I:

Council agreed that the 'visible areas of phase I' e.g. at the front of the school, Bowtop fencing would be used in the colour Black:

Council agreed.

Phase II:

Monks Kirby Parish Council support this on the basis that the School continues to liaise with all adjoining properties and have further discussions with the Council when they have further information on what residents feel.

Correspondence

Emails have been received from residents concerning the bus service. Customers have experienced very poor service with some customers being stranded. Buses have not turned up resulting in some elderly people having to resort to expensive taxi journeys.

Action: Clerk to write to the bus company, copying in WC. Cllr. Warwick and RB. Cllr. Gillias.

Action: Clerk to reply to concerned residents regarding the bus service.

Finances – On-line Payments for Approval

Proposer – Cllr. Partridge, seconder – Cllr. Woods.

Payee	Date	Invoice	Amount
Wicksteed – equipment at Fishponds Community Park	29/04/22	0000817575	£9,725.84
Zurich – Insurance	30/04/22	514737780	£428.31
Emily Hobson – work on Fishponds Community Park	31/05/22	May2022	£85.00
A Higgins – Clerk’s salary Mar – June 2022			£912.14
A Higgins – Clerk’s expenses. Mar – June 2022			£177.07

VAT Reclaim.

A reclaim of VAT has been applied for and when received the proportion of VAT relating to the Fishponds must be moved back to the savings account, where funds for the Community Park are held.

Action: Clerk to move this money when received.

Internal transfer of funds from Fishponds account to Current Account, to cover the above payment to Wicksteed.

Proposer – Cllr. Partridge, seconder – Cllr. Dent.

Financials – Automatic Payment.

SF Steels – repayment of loan for streetlights - £810.00

Proposer – Cllr. Woolliscroft, seconder – Cllr. Partridge

Financials – Cheque

Village Hall Committee – Rent.

T 08/03/22 – MKPC Meeting – 2 Hrs

T 05/04/22 – N Plan Meeting – 1.5 Hrs

T 12/04/22 – MKPC Meeting – 2 Hrs

Total 5.5hrs x £6.50 per hour = £35.75

Proposer – Cllr. Partridge, seconder – Cllr. Dent.

Financials – VAT.

3 X Invoices – VAT missed off spreadsheet. Now added. No change in totals but VAT will show in reconciliation sheet.

Finances – Bank Reconciliation.

Emailed to all Councillors today. Signed by Cllr. Woolliscroft

Fishponds.

Complaint.

Cllr. Partridge received one complaint regarding musical equipment – but this was not followed up.

Surfacing.

Cllr. Partridge confirmed it would be a good idea to get rid of chippings and to use a wet pour surface. Cllr. Partridge to get further quotes – after summer.

Action: Cllr. Partridge to liaise with WC. Cllr. Warwick – councillor grants.

Rubbish Bin.

Rubbish has been reported in the Fishponds Park area. Could this be collected by the Contractor?

Action: Cllr. Partridge to investigate bin options.

Land behind Fishponds Community Park

Monks Kirby Parish Council was alerted recently that works were happening on the land behind the Fishponds Community Park - piles of road planings had been put there. Cllr. Partridge and Cllr. Woolliscroft visited the site and met the owner. The owner comes from a local farming family and in the short term this land will be used to graze sheep and cattle. Fencing is being erected as the existing fencing is of poor quality. Hard standing is being put down in the entrance to the field as this is a very wet area. Monks Kirby Parish Council will keep in touch with the owner but have no further current concerns.

Neighbourhood Plan.

Consultation period ends today. Comments are being collated and will be put to the Steering Committee. A decision will then be made to move on to next stage or re-write the plan.

Signature of Monks Kirby Parish Council Book – Declaration of Acceptance of Office

Signed by Cllr. Woolliscroft (Chair) and A Higgins (Clerk).

Election of V Hall Representative

Cllr. Woolliscroft proposed Cllr. Partridge, seconded by Cllr. Dalby.

Audit

1. Review of internal controls for MKPC.

Proposer – Cllr. Dent, seconder – Cllr. Partridge.

2. Internal audit report

Council proposed to accept, when completed by auditor

Proposer – Cllr. Woods, seconder – Cllr. Dalby.

3. AGAR Forms – Annual Governance Statement

Cllr. Woolliscroft read the statements and the Council confirmed actions – signed by Cllr. Woolliscroft (Chair) and A Higgins (Clerk & RFO)

4. Accounting statements for 2021/22

Signed by Cllr. Woolliscroft (Chair) and A Higgins (Clerk & RFO)

Proposer – Cllr. Dent, seconder – Cllr. Partridge.

5. Receipts & payments summary (finance spreadsheet)

Clerk emailed to all Councillors today

Proposer – Cllr. Woolliscroft, seconder – Cllr. Dalby.

Planning

Stave Hall Farm.

Complaint received from applicant.

Cllr. Woolliscroft visited applicant to discuss. A re-wording of minutes was agreed.

Action: Clerk to re-word minutes and share with Councillors before distributing.

Council discussed and all in agreement for Cllr. Woolliscroft to contact the Planning Officer to discuss further.

RBC – Response to complaint letter

Monks Kirby Parish Council replied to the contact at Rugby Borough Council.

Cllr. Woolliscroft then had a telephone call with the contact to discuss.

Cllr. Woolliscroft confirmed to the contact that the process of contacting the planning office is the main issue.

Action: Clerk to contact the relevant Planning Officer regarding R22/0187 – has this been resubmitted? The Council have not been informed. Clerk to feedback to Councillors.

Whatsapp / Round the revel / Website.

Fishponds completion.

Neighbourhood Plan – consultation period ended – comments will be passed to steering committee.

Bus service – complaints received, council to contact the bus company.

Parish Information (for information exchange only).

Sandy Lane

Cllr. Dent contacted the relevant person at Warwickshire County Council regarding the verges.

The contact confirmed that they would visit the site to ascertain what attention is required and that this may result in laying down tarmac at the edge of the carriageway.

Smite Close – Road Surface

Cllr. Dent also spoke to the same contact at Warwickshire County Council concerning the road surface in Smite Close.

The contact confirmed that an inspection would be carried out to see what repairs are required.

Meeting closed 8.50pm.