

MONKS KIRBY PARISH COUNCIL

Minutes of meeting held on 18th June 2020.

No. 1072

Meeting started 7.30pm.

Present.

Cllr. Woolliscroft (Vice Chair), Cllr. Dalby, Cllr. Payne, Cllr. Partridge, Clerk, Cllr. Wright, RB Cllr. Gillias, WCC Cllr. Warwick.

Apologies.

Cllr. Washington (Chair).

Declarations of Interest with regards to items on the agenda.

Nil

Public participation session (15 minutes)

WC Cllr. Adrian Warwick

Standing Services Backup.

This is the plan being used to get things running safely as we emerge from Lockdown. WCC has setup four working groups – Business, Culture, Social Services and Communities. These working groups will run alongside normal council services and are being put in place to avoid a 2nd spike of Coronavirus. The first meeting will be held next week using Microsoft teams.

Country Parks.

Country parks are now open but there is a problem with littering.

Tips.

Tips are now working, using a booking system (details have previously been put on Monks Kirby Parish Council noticeboard + website).

Speeding Motorcycles.

Cllr. Warwick is in conversation with the Police re speeding motorcyclists. Monks Kirby Parish Councillors confirmed that some bikes had been heard on Coalpit lane, also in Street Ashton and on the Fosse Way.

Flooding.

Cllr. Wright again reported flooding in Monks Kirby between the stream bridge and the school.

Action: Cllr. Warwick to chase the relevant teams.

RB Cllr. Tony Gillias.

Cllr. Gillias reported that things are starting to get back to normal at Rugby Town Hall. Rugby Town centre re-opened recently and things are improving.

The situation is reviewed regularly to ensure things are functioning properly and they meet the needs of the community as they change.

Grass cutting has resumed in rural areas.

Rugby Borough Council have held one meeting by Zoom, this went very well.

Virtual training sessions are being held.

Approval of minutes of the meeting held on 28th May 2020

Approved by all councillors.

Matters arising from the approval of minutes of the meeting held on 28th May 2020.

Correspondence**Code of conduct.**

Email from WALC. To be read and thoughts feedback to Clerk.

Cllrs. Wright, Woolliscroft, Partridge reported no change.

Action: All councillors to read and feedback to clerk – deadline August 2020.

Finance

£762.96 Clerk's salary

Proposed Cllr. Partridge, seconded Cllr. Wright.

£144.58 Clerk's expenses

Proposed Cllr. Partridge, seconded Cllr. Wright

£50.00 PCC St. Edith's, electricity consumption for archway lamp

Proposed Cllr. Partridge, seconded Cllr. Wright.

£6.50 Monks Kirby Village Hall, rent

Proposed Cllr. Partridge, seconded Cllr. Wright.

£419.51 Zurich – Insurance.

Proposed Cllr. Partridge, seconded Cllr. Wright.

Finance – payments and receipts spreadsheets

Clerk confirmed these spreadsheets had been shared by email with Councillors.

Accounts and audit

Clerk handing over paperwork to Auditor on 20th June. Auditor will process over a period of two weeks.

Audit forms then to be completed and signed at Monks Kirby Parish Council July meeting, for submission by end July 2020.

PAYE & Payroll Services – Clerk's Salary

Council approved appointment of Consultant to produce salary slips for Clerk and assist with payment of PAYE.

Proposed Cllr. Woolliscroft, seconded Cllr. Wright.

Action: Clerk to produce formal letter of appointment and send.

Online banking

Unity Trust Bank – recommendation from WALC. Used by many Parish Councils.

Cllr. Warwick confirmed he knows many Councils that use Unity Trust Bank and that they were very efficient and understanding of Parish Council's banking requirements.

Proposed Cllr. Payne, seconded Cllr. Dalby.

Council would like the authorisation process to remain the same – e.g. authorisation required by two Councillors.

Action: Clerk and Cllr. Washington to proceed, keeping Cllr. Woolliscroft informed.

Planning**R20/0259 – Land adjacent to Lutterworth Road, Lutterworth.**

Pailton Parish Council and Churchover Parish Councils are both objecting.

Cllr. Woolliscroft confirmed that the plan does not reflect Rugby Borough Council's Local Strategic Plan. Cllr. Gillias would like as many people as possible to respond. Although this is contrary to the Local Plan, if enough people supported it, it could still go ahead.

Cllr. Warwick stated that Warwickshire County Council feel that they should have been consulted. They are sending their response back to RBC. Traffic modelling will need reviewing as part of this process.

Cllr. Woolliscroft confirmed that the County boundary does not run down the middle of the A5. It runs some 15m to the Warwickshire side, thus the much greater part of this plan is within this parish.

There is concern over the impact this site would have on Flood Risk Management.

Cllr. Wright – strong objection and supports the above concerns.

Cllr. Dalby – No objections if the above concerns are addressed although concerned at how this traffic would affect local roads.

Cllr. Partridge – Objection based on the scale of the plan. Concerned over flooding and local plan.

Cllr. Payne – Objection and concern re environmental factors.

Cllr. Woolliscroft - Objection based on local plan and highways issues. Cllr. Woolliscroft requested that Warwickshire County Council work closely with Highways England in this matter. If the A5 is not fit for purpose people will use local roads and this will affect local parishes.

WCC Cllr. Warwick to talk to Highways England. Cllr. Warwick confirmed that they have no influences over Highways England officers. Warwickshire County Council can lobby Highways England but this may not be taken into account as part of the decision-making process.

Cllr. Gillias confirmed that the A5 Partnership were due to meet last week – this was cancelled due to Coronavirus. Awaiting new date. This meeting will present an opportunity to voice the above concerns.

Action: Cllr. Woolliscroft to draft a response. Council agreed. Cllr. Woolliscroft to send to Clerk who will circulate to Council.

Action: A5 strategy – Supporting Growth document – explaining how the A5 will progress over the next 11 years. Cllr. Warwick to send link to Clerk, for circulation.

R20/0058 / R20/0059 – Kingsley Cottage, Bond End

All Councillors present supported.

Action: Clerk to respond with Council's support of this application – asking for clarification on whether there is a flat or pitched roof.

WALC – Annual Report

Items for inclusion discussed. No extra items beyond list shared with Council by Clerk.

Action: Clerk to put together document and share with Council. Then to be forwarded to WALC.

School Fence – Front of School.

Cllr. Woolliscroft was contacted by the PTA recently – they would like to paint the wooden fence around the front of Brockhurst school and they have asked for opinions on the colour that should be used, bearing in mind the school is in a Conservation area.

The School had consulted Rugby Borough Council who advised that Monks Kirby Parish Council should be consulted.

It was also pointed out that dark brown is the only appropriate colour vis a vis both Conservation Area and village War Memorial.

Colour options in order of preference of PTA / School:

1. Midnight / navy blue
2. Sage green
3. Dark wood

Cllr. Wright – Against unless natural colour is used – dark wood.

Cllr. Partridge - Bright colours would not be acceptable, no strong feelings otherwise.

Cllr. Dalby - dark wood

Cllr. Payne - blue above green to due to ongoing maintenance but preferably dark wood

Cllr. Woolliscroft – concerned that if a colour was used and not maintained this would look scruffy. A wood colour would be easier to maintain.

Action: Cllr. Woolliscroft to report back to the PTA / School that Monks Kirby Parish Council supports the fence being painted in a dark wood colour.

Fishponds – Hedges.

Council held discussion over appointing the contractor - Cllr. Washington had proposed Chris Fouracre.

Cllrs. Partridge, Wright, Woolliscroft and Dalby all agreed with this proposal.

Cllr. Woolliscroft confirmed he had consulted WALC on paying cash and that this would be alright as long as it was proposed and documented correctly.

Action: Clerk confirm to Cllr. Washington to go-ahead and confirm Chris Fouracre in this role.

Fishponds

A grant has been awarded to upgrade the play equipment. The grant is £7.5k (total is 10k, with 25% match funded). This allows the Council to prepare the designated area and install a trampoline.

Next step is for Cllr. Partridge to meet with Rugby Borough Council representative in charge of play areas – to see where we would site the equipment. This meeting is planned for w/c 22/06/2020.

Severn Trent Grant Authority.

Cllr. Partridge confirmed that the Council got to the last stage of this process but have not been successful. Cllr. Partridge to forward letter to Clerk and Councillors – copy of which to be kept on-file.

Veolia Grant.

Cllr. Partridge to apply.

Monks Kirby Parish Council meeting February 2020 – number 1063 – Council agreed to provide bridging funding for this project.

Council congratulated Cllr. partridge on her hard work and achieving the above grant.

Cllr. Partridge to write to contractor re return date. Contractor is shielding currently.

Action: Annual inspection – Wicksteed – Jim Hayes – Council has not heard from Wicksteed re annual inspection. Clerk to contact Jim and organise.

Newsletter

Action: Clerk to re-send to Council, Council to feedback.

Traffic Calming.

Wheelie bin stickers.

Action: Clerk to publicise on noticeboard and website for residents to purchase.

Street Lighting (LED Replacement Scheme)

Cllr. Woolliscroft confirmed that Scalex Finance had given the Council permission to move ahead with the project. Cllr. Woolliscroft is waiting for the Contractor to let us know when they can start. Completion date is estimated to be this year, in preparation for the coming winter.

Trees.

Cllr. Woolliscroft confirmed that the residents of a property in Millers Lane had cut back their trees.

Cllr. Woolliscroft to investigate second property on Millers Lane to confirm if trees need cutting back – to confirm to Clerk.

Cllr. Partridge confirmed that a member of public had mentioned Trees on The Hayes – Cllr. Woolliscroft confirmed he would be touring possible problem sites with the Manager of R & T Ensor.

Council reported that travelling towards Street Ashton – first bend left – on left-hand side there are overhanging trees.

Action: Clerk to investigate who owns and action to get these cut.

Items for Round the Revel.

Wheelie bin stickers

Fishponds grant

Streetlights

HGV Planning App.

Parish Information (for information exchange only)

Meeting finished 9pm