

MONKS KIRBY PARISH COUNCIL

Minutes of meeting held on 16th July 2020.

No. 1077

Meeting started 7.30pm.

Present.

Cllr. Washington (Chair), Cllr. Woolliscroft, Cllr. Wright, Cllr. Dalby, Cllr. Payne.

Apologies.

Cllr. Partridge.

Declarations of Interest with regards to items on the agenda.

Cllr. Dalby – Pecuniary interest.

Cllr. Washington – Finance – Wix website hosting invoice.

Cllr. Gillias – Churchover Solar Farm.

Cllr. Dalby – planning – Solar Farm.

Public participation session (15 minutes)

WC Cllr. Adrian Warwick

Drains in Brockhurst Lane have been cleared and Cllr. Warwick urged the Council to monitor, moving forwards.

Warwickshire County Council is operating its recovery plan. Using technology (zoom etc.) for meetings. Grass cutting / verge cutting ongoing. Homeworking ongoing. Welfare discussions ongoing for staff not in an office environment and coping with this.

WCC's medium term financial plan 2020-2025 – will need to be revisited.

The Fire Service have been supporting the NHS.

On 1 August as people coming out of shielding WCC will make sure people don't fall through the cracks e.g. people who are not getting shopping delivered – they need to be found and protected.

Cllr. Wright thanked WC Cllr. Warwick for his assistance in sorting out drains along Brockhurst Lane.

RB Cllr. Tony Gillias.

Approval of minutes of the meeting held on 18th June 2020

Council agreed correct.

Matters arising from the approval of minutes of the meeting held on 18th June 2020.

Cllr. Wright confirmed that a company had visited and cleared the drains in Brockhurst Lane.

Cllr. Wright had contacted the company and passed on thanks.

Drain covers that have been covered with Tarmac – council agreed no action needed at present – monitor to see if this area floods and therefore needs to be accessed.

Cllr. Woolliscroft thanked the Council for responding to his email regarding the recent planning application for the HGV park.

School fence - now painted dark wood colour

Fishponds - annual inspection by Wicksteed – action with Clerk – ongoing.

Newsletter - completed and delivered.

Wheelie bin stickers - purchase information put on noticeboard & website for residents

Trees - travelling towards St. Ashton - first bend on left – action with Clerk – ongoing.

Correspondence

nil

Finance**Receipts****MKPC NS&I Account – Interest Paid and Balance.**

01/01/2020 £21.31 Annual Interest Balance at 01/01/2020 £2,685.47

HMRC VAT Refund

£254.88

Fundraising money paid into MKPC Nat West Account – Dates and Amounts.

24/02/2020 £150.00

23/03/2020 £400.00

08/04/2020 £630.00

08/04/2020 £125.00

17/04/2020 £145.00

17/04/2020 £5.00

24/04/2020 £49.17

Total: £1,504.17.

Council to discuss and agree how funds are loaned, raising £1000 to make the above contributions up to £2500 for the match funded grant for Fishponds.

Council noted above amount in account is raised by fundraising and will go towards the equipment in Fishponds Community Park.

Proposed Cllr. Wright, seconded Cllr. Payne.

Action: Clerk marked on receipts spreadsheet as such

Council discussed how to loan this money (£1,000) to the Fishponds fund and ensure this money is paid back?

Council agreed to send an email with a formal letter attached – 0% interest. Timeframe for repayment – 12 months.

Action: Cllr. Washington to produce letter and circulate to the Council.

Action: At August 2020 meeting Council to propose and second this letter so Council has a written record of this transaction.

Cheques

£75.00 Roger Pearson Internal Auditor – completion of statutory reports for 2019/2020.

Proposed Cllr. Wright, seconded Cllr. Woolliscroft.

£50.00 J. C. Dalby Work at Fishponds Community Park

Proposed Cllr. Wright, seconded Cllr. Woolliscroft.

£86.40 Tim Washington Wix website hosting.

Proposed Cllr. Wright, seconded Cllr. Woolliscroft.

£604.74 e.on Electricity supply 01/04/2020 – 30/06/2020. Invoice H18A5DAE25.

Proposed Cllr. Wright, seconded Cllr. Woolliscroft

£108.16 e.on Street lighting (replacement cheque for lost cheque 1348)

Proposed Cllr. Wright, seconded Cllr. Woolliscroft.

Finances to be agreed

£30.00 Bear Woodcraft Repair of loose post at Fishponds Community Park
Proposed Cllr. Woolliscroft, seconded Cllr. Wright.

£50.00 Bear Woodcraft Cutting of roadside verge at Fishponds Community Park

Proposed Cllr. Woolliscroft, seconded Cllr. Wright.

£60.00 Bear Woodcraft Reduce overhanging branches / strim pathways next to hedge – Fishponds Community Park

Proposed Cllr. Woolliscroft, seconded Cllr. Wright.

Accounts and audit

All audit documents shared with councillors by email prior to the meeting.

Signing of documents.

Exemption certificate – signed by Cllr. Washington.

Annual governance statement – signed by Cllr. Washington.

Accounting statements – signed by Cllr. Washington.

Guidance notes – completion checklist – signed by Cllr. Washington.

Summary receipts & payments – signed by Cllr. Washington.

Payments spreadsheet – signed by Cllr. Washington.

Proposer Cllr. Woolliscroft, seconder Cllr. Dalby.

Receipts spreadsheet – signed by Cllr. Washington.

Proposer Cllr. Woolliscroft, seconder Cllr. Dalby.

Clerk & council thanked B Dent for her assistance in this process.

Action: Clerk to send audit paperwork off to PKF Littlejohn.

Action: Clerk to upload relevant audit paperwork to website.

Online banking**Progress & next steps.**

Councillors IDs - IDs needed from Cllr. Payne, Cllr. Wright, Cllr. Partridge.

Application forms to be sent to Councillors for signature.

Council agreed to also open savings account with Unity Trust and transfer funds from NS&I so that all Monks Kirby Parish Council accounts are in one place.

Proposed Cllr. Woolliscroft, seconded Cllr. Payne.

Action: Clerk to contact NS&I, inform them of change of Clerk and start process of shutting down account. .

Planning**R20/0465 Newnham Paddox Sewage Treatment Plan**

Council have no objection.

Proposed Cllr. Woolliscroft, seconded Cllr. Wright.

R20/0438 Harborough Fields Farm, Churchover La, Harborough Magna.**Development of a Solar Farm.**

Cllr. Woolliscroft - no objections. Cllr. Wright had no objections but concerns that a small amount of the proposed site is in Greenbelt land. Query on quality of life and possible flooding issue. Cllr. Wright confirms her support but with the proviso that this does not go onto Greenbelt land.

Cllr. Washington agreed and had concern over the industrialisation of Greenbelt land.

Cllr. Dalby - no objections.

Cllr. Payne – this is clean and renewable energy – no objections.

RB Cllr. Gillias – unable to voice an opinion as on the planning committee. How many hours of energy do the panels produce? Possible concern over areas of farmland this may take-up.

Action: Cllr. Wright to draft a response & check with the Council. The council supports as long as it is not on greenbelt land.

RBC – David Gower – Arboricultural Officer – notification to Council of works in Monks Kirby concerning trees?

Action: Clerk to respond to David – please include Monks Kirby Parish Council in all notifications so that we are aware, in case of queries.

Hedges

Action: Clerk to write to contractor and the Newnham Paddox estate for the cutting back work completed on Sandy Lane – this has been cut well back.

Action: Millers lane – Cllr. Woolliscroft to visit residents after lockdown to understand where the boundary is between two properties and work on trees required.

Fishponds

Contractor's 2020 prices for maintenance – discussion & approval.

Council approved

Proposed Cllr. Dalby, seconded Cllr. Payne.

Historical Records.

Records found in new resident's house. Dating back to 1800s.

Council discussed the best place to keep these records.

Quantity of records - 2 tin trunks containing Monks Kirby Parish Council historical documents dating back to the 1800s. The trunks contain original ledgers, books of payments and assessment from 1880s to 1970s. Plus various deeds and papers.

One storage option is to put with other historical records in the archives, in Warwick.

Action: Clerk put a notice in Round the Revel – looking for a village archivist / custodian – someone to keep these items where they could be kept and seen? Anybody interested to please let the Council know.

Action: Cllr. Washington to visit the resident and see what documents are and how many.

Street Lighting.

Cllr. Washington confirmed that Saalex have been in contact with him. Cllr. Washington to sign a form to release funds from Saalex. A date of early August has been given from the contractor. Western Power will be involved in this project also.

Trees.

Covered in hedges above.

Items for Round the Revel.

Historical records – above.

Street lighting – moving ahead – starting August – hopefully completed by winter.

Neighbourhood plan – on hold – we want public input and not possible currently.

Parish Information (for information exchange only).

Neighbourhood Plan.

Action: Tim to call consultant – overall plan still going ahead but progress delayed due to Coronavirus.

Meeting closed 8.37pm