

MONKS KIRBY PARISH COUNCIL

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No. 1253

Minutes of the Parish Council meeting held on Tuesday 11th July 2023. Meeting started 6.30pm.

Attendees: Cllr. Paul Woods (Chair), Cllr. Colin Clarke (Vice Chair), Cllr. John Dalby, Cllr. Barbara Dent, Cllr Louise Partridge, P Clegg (Clerk)

Apologies and approval: Bill Woolliscroft – Approved.

Declarations of Interest with regards to items on the agenda: None

Public Participation Session.

- Resident explained to the council details of a planned house conversion in MK, awaiting planning permission. **Action** Clerk to forward request to Councillors.
- Suggestion to use projector for future meetings. **Action** Clerk to add to next month's agenda.

RB Cllr Tony Gillias.

- R23/0310 – Lorry Park on land at Cross in Hand Farm. Reminded Councillors of meeting 19th July.
- Reminded us of the Shared Prosperity Fund, which can assist special local projects.

Approval of Minutes of the Monthly Council meeting held on 13th June 2023.

- Minutes approved by Councillors.

Matters Arising from the Minutes of the meeting held on 13th June 2023.

- Agreed by Councillors

Finances – On-line Payments for Approval

- Approved for payment. Proposer – Cllr. Partridge, seconder – Cllr. Clarke.

| Payee | Date | Invoice | Amount |
|-------------------------------------|------------|-------------|----------|
| Emily Hobson- Playground | 01/06/23 | June | £127.50 |
| P Clegg – Pay WIX (website) Licence | 20/06/23 | 1061592235 | £144.00 |
| EON street light maintenance | 05/06/23 | 118654 | £74.40 |
| E Choudry – Internal Audit | 13/05/23 | 237 | £380.50 |
| Creative Landscapes – Grass cutting | 14/06/23 | June | £1065.00 |
| NPOWER Street Lighting | 05/07/2023 | A0007241345 | £263.01 |

Finance –

- Bank Reconciliation for agreement. Agreed and signed by Councillors.
- Interest Fishponds savings bank - £8.80
- Interest Savings bank - £44.74
- Direct debit to ICO - £35.00 approved by Councillors.
- Direct Debit bank service charge - £18.00

Monks Kirby Speed Calming

- WCC have confirmed agreed speed calming measures, but yet to define date for implementation.

Internal Audit Report Recommendations

- Add column for section 137 Expenditure – Already actioned.
- Review Standing Orders annually – Already actioned.
- Review Financial Regulations annually – Already actioned.
- Minute references are used for both Minutes and agendas. **Action** – Clerk to make changes next month.
- Reserves are earmarked. **Action** – Clerk to investigate and report back to Councillors.
- Salary is paid net to Clerk and HMRC paid directly from Parish bank – Already actioned.
- Clerks Contract is signed and reviewed annually. **Action** – Clerk to investigate and report back to Councillors.
- A grievance disciplinary procedure is adopted. **Action** – Clerk to investigate and report back to Councillors.
- Clerk salary does not correspond to NALC pay scales and should be in the LC2 scale and not LC1 as stated on the contract. **Action** – Clerk to investigate and report back to Councillors.
- Council to adopt the latest Code of Conduct – Already actioned.

Fishponds

- Are there any updates on the latest equipment check. **Action** Cllr Partridge to complete inspection (including large see saw status).

Magna Park CLG

- None

Street Ashton Traffic

- Any HGV from Magna Park driving dangerously in Parish can be reported to angela@magna-park.co.uk.

MKPC / MKVH

- To discuss current draft management agreement between parties. **Action** Cllr Woolliscroft to continue discussions.

Policies and procedure

- Emergency Plan. Approved by Councillors.
- Child Protection Policy. Approved by Councillors.
- Risk Schedule 2023 **Action** Clerk to add to next month agenda.

Bus Service

- Two recent issues have been reported to national express. **Action** Clerk to continue dialogue with Bus company.

Planning

- R23/0310 – Land to rear of Cross in Hand Farm (email sent 28th June). **Action** Cllr Woolliscroft to attend meeting on 19th July.

Solar Farm Grant

- List of options raised by Parish and Councillors
 - Replacement chairs and tables for Village Hall. **Action** Cllr Partridge to discuss with VH.
 - Additional street light in Brockhurst Lane. **Action** Clerk to find cost.
 - Extra picnic bench in Fishponds playground. **Action** Cllr Partridge to find cost.
 - Village pump & Christmas tree post. Review next meeting.
 - Christmas lighting in village. Agreed by Councillors not to progress.
 - Solar panels to help subsidise residents' bills. Agreed by Councillors not to progress.
 - Hardship fund for villagers. It was decided that the Parish Council would be unable to administer a hardship fund. Agreed by Councillors not to progress.
 - Village name road sign replacement. **Action** Clerk to request replacements where required.
 - Utilise the old Pub sign. **Action** Cllr Clarke to investigate

Replacement of damaged bins in village

- **Action** Clerk to obtain quotes

Round the revel / whatsapp / website / noticeboard

- None

Parish Information (for information exchange only).

- None

Meeting closed 8.00pm

Next Parish Council Meeting – 8th August at 18:30