

Minutes of the meeting held on Thursday 19th August 2021.

Meeting started at 7.30pm.

Attendees: Cllr. Woolliscroft (Chair), Cllr. Dent (Vice Chair), Cllr. Clarke, Cllr. Partridge, Cllr. Wright.

Apologies.

WC Cllr. Warwick.
Cllr. Dalby.

Declarations of Interest with regards to items on the agenda.

Nil

Public Participation Session with regards to items on the agenda (15 minutes).

Nil.

WC Cllr Adrian Warwick.

N/A

RB Cllr. Tony Gillias.

RB Cllr. Gillias confirmed that Clifton Road flats in Rugby have now been demolished.

Rounds Garden Multistory flats are due to be dismantled and all tenants given replacement homes, demolition will be completed by end March 2022

RB Cllr. Gillias confirmed that the site of the former Herbert Gray college has been approved for re-development as flats.

Rugby Borough Council are setting up a joint venture with a company to develop areas of council owned land and redundant buildings, for affordable and market housing. The Company that Rugby Borough Council have partnered with are already working with four other authorities.

An additional officer has been appointed on the enforcement team.

RB Cllr. Gillias confirmed that at the end of last Month a gypsy & travellers site caravan count was carried out – currently awaiting figures, expected end of September.

Cllrs expressed a query that caravan sites that haven't got planning permission may not have been counted?

RB Gillias confirmed that this will be clarified and that the count must be an accurate number.

Monks Kirby Parish Councillors requested that RB Cllr. Gillias help to ensure that all sites are counted and that Monks Kirby Parish Council will be consulted in the planning and production of any policy.

Additional Restrictions Grant – this provides local councils with grant funding to support businesses that may or may not be in the business rate system. RB Cllr. Gillias confirmed that Rugby Borough Council has just under £1m available to support businesses.

Approval of Minutes of the meeting held on 15th July 2021.

Proposed Cllr. Wright, seconded Cllr. Partridge.

Matters Arising from the approval of Minutes of the meeting held on 15th July 2021.

Council acknowledged that ongoing matters arising will be covered as agenda items below.

Signing of amended AGAR form

PKF Littlejohn have requested an amended AGAR form. Existing AGAR form covering 2019-2020 and 2020 – 2021 amended and initialed by Chair and Clerk / RFO.

Action: Clerk to scan and send amended AGAR form to PKF Littlejohn.

Correspondence.

Countryside Voice magazine

Lightsourcebp.

Acceptance of Community Benefit – signature of documents.

Proposed Cllr. Partridge, seconded Cllr. Clarke.

Document signed by Chair and Clerk / RFO.

Action: Clerk to contact Lightsource and establish the timescale. Monks Kirby Parish Council would also like to see and understand the raw data that the KW figures are based on.

Finance

Online Payments for approval.

Proposer – Cllr. Clarke, seconder Cllr. Partridge.

Payee	Date	Invoice	Amount
Unity Trust (service charge)	30/06/21		£18.00
e.on (electricity invoice for qtr 01/04/21 – 30/06/21)	03/07/21	H1A0625DF6	£262.03
e.on (street lighting maintenance for quarter ending 30/06/21)	11/07/21	106760	£32.36
E Hobson (gardening works at Fishponds Comm. Park)	27/07/21	July 2021	£42.50
Parish Online (to assist with Neighbourhood Plan)	Email from TW 28/07/21		£54.00
Yourlocale (neighbourhood plan support)	01/08/21	YL/MKPC/003	£3,000.00
Creative Landscapes (amenity mowing 03/08/21)	08/08/21	08082021MKPC2	£230.00

Finance – Chequebook.

Cllr. Wright signed cheque stub for £50.00 payment to St. Ediths as agreed at last meeting.

Finance – Receipts.

Monks Kirby Parish Council acknowledged receipt of £10,000.00 from Groundwork UK on 23/07/21. This is the second grant received by Monks Kirby Parish Council and is the second Neighbourhood Plan Grant.

Finance - e.on - notification of increase of energy prices from 01/09/21

Current prices 22.10p per kWh / new price from 01/09/21 – 25.40p per kWh.

Finance – Bank Reconciliation.

Master finance spreadsheet had been previously emailed to all Councillors.
Signed by Cllr. Partridge.

Finance – receipts ye 31/03/2020

Monks Kirby Parish Council recorded that an interest payment had been received from NS&I – total amount £21.31, received 01/01/2020.

Planning

R21/0549 - 48 Brockhurst Lane.

Installation of oak frame gazebo to rear garden and extension of outbuilding to provide workshop and home office space.

Action: Monks Kirby Parish Council agreed to support this application – Clerk to feedback to Rugby Borough Council.

R20/1062 – Fosse La. / Millers Way

Appeal due in November.

Cllr. Woolliscroft discussed the issue of planning officers raising objections.

A neutral planning officer can be brought in from another authority but this has to be requested.

Action: Monks Kirby Parish Council agreed for Cllr. Woolliscroft to approach Rugby Borough Council and to request a neutral planning officer to be put in place for this enquiry.

Action: Monks Kirby Parish Councillors to meet with contact involved in planning to gather information regarding a possible appeal procedure. Cllr. Woolliscroft to email possible dates to attendees.

Proposed Cllr. Wright, seconded Cllr. Partridge.

RB Cllr. Gillias confirmed that a planning hearing would use the existing Planning Officer and that a Planning Enquiry would result in a new Planning Officer being appointed.

Street Lighting Maintenance

Review. Western Power require further information re completion dates for the last 4 lights.

Action: Clerk to search previous minutes for confirmation of this date – possibly January / February / March 2020.

WCC visit re speeding.

Councillors Wright and Woolliscroft met with Warwickshire County Council, regarding signage for villages experiencing traffic problems in Warwickshire.

Action: Cllr. Dent / Cllr. Woolliscroft to liaise to obtain past plans for possible speed indicating signs (VASs). This to be passed to WCC for consideration.

Affordable Housing.

Cllr. Woolliscroft confirmed that he had contacted Midlands Rural Housing who are interested in talking to the Landowner who purchased some Land recently in Monks Kirby.

Monks Kirby Parish Council agreed for Cllr. Woolliscroft to put the two above parties in contact with each other.

Action: Clerk to contact Landowner.

Action: Council agreed to review all policy documents – Clerk to add to September agenda.

Minute procedures.

Monks Kirby Parish Council agreed to feedback on draft minutes within five days of issue by Clerk, at which point the draft minutes will be published. Clerk to contact Councillors if no response received.

Proposed Cllr. Partridge, seconded Cllr. Woolliscroft.

Chairman's monthly meeting with Rugby Borough Council.

Covered as above – gypsy & travellers / neighbourhood plan.

New meeting calendar - including date for parish meeting.

Invitations have been issued to attendees - from September the meetings of Monks Kirby Parish Council move to the second Tuesday of every month – 6.30pm.

Annual Parish Meeting.

Monks Kirby Parish Council agreed to hold this meeting on Thursday 16th September at 7.30pm.

Action: Clerk to publicise on noticeboard, whatsapp, website and also via a flyer.

Proposed Cllr. Woolliscroft, seconded Cllr. Wright.

Action: Clerk to design and obtain quote for flyer – look at previous notices of this meeting.

Neighbourhood Plan.

Ongoing. Theme groups have started to meet – Housing, Environment, Community & Sustainability.

Fishponds.

Grant applications – ongoing.

Monks Kirby Parish Council are able to apply to Rugby Borough Council for a Community Project Grant and a grant from the Rural Development Fund – for a maximum of £3k.

Action: Clerk to approach Wicksteed to book an accompanied safety inspection – Tuesday 26th October at 9.30am.

Street Lighting.

Cllr. Woolliscroft liaising with contact at Hi-Lite – ongoing.

New PCSO.

Clerk confirmed that the new PCSO will be attending the meeting of Monks Kirby Parish Council – Tuesday 14th September at 6.30pm.

Action: Clerk to add to agenda under public participation.

Trees.

Nil.

Items for Round the Revel.

Change of meeting dates.

Neighbourhood plan progressing.

Meetings with Warwickshire County Council regarding speeding signs.

Replacement of rubbish bin opposite Cemetery.

Items for the Website.

As above.

Notice regarding temporary road closure of D2027 Street Ashton Lane – 8-10 September.

Parish information.

Bus Shelter - books in wooden chest. A concern was raised that bags of magazines had been left there. Village Hall committee to issue a note saying if the wooden chest is full please do not leave additional bags.

Creative Landscapes – molehills causing issues with equipment. Council to enquire as to possible contractors.

Meeting closed 9.25ppm.