

MONKS KIRBY PARISH COUNCIL

No. 1137

Minutes of meeting held on Thursday 22nd April 2021.

Meeting started 7.30pm

Attendees: Cllr. Washington (Chair), Cllr. Woolliscroft, Cllr. Wright, Cllr. Payne, Cllr. Partridge, Cllr. Dalby, A Higgins (Clerk), RB Cllr T Gillias, WC Cllr A Warwick.

2 Minute silence in honour of Prince Philip, Duke of Edinburgh.

Monks Kirby Parish Council held a two minute silence in honour of Prince Philip and his service to the Queen and Country. The Council also thanked RB Cllr. Gillias for organising bell ringing to mark this event.

Note of thanks - Cllr. Payne and Cllr. Washington.

Council acknowledged that tonight's meeting was the last for Councillors Payne and Washington.

Cllr. Woolliscroft thanked Cllr. Payne for always participating and her work for the Council, including her work on the tree survey.

Cllr. Woolliscroft thanked Cllr. Washington for his dedicated service to Monks Kirby Parish Council of nearly 20 years and 18 years of Chairmanship.

The Council acknowledged that Cllr. Washington has been a dedicated member of the community and worked very hard for everyone. The Council acknowledged their great respect for Cllr. Washington and that he was always willing to take part in all duties and brought a very professional approach to the job, from litter picking to liaising with Rugby Borough Council. He has performed in a fully motivated way and has done a wonderful job. Monks Kirby Parish Council also thanked Cllr. Washington for his great efforts on the neighbourhood plan and hoped he will continue to be involved with this. At all times Cllr. Washington displayed his can-do attitude and a willingness to be involved.

Apologies.

Nil.

Declarations of Interest with regards to items on the agenda.

Nil.

Public Participation Session with regards to items on the agenda (15 minutes).

Nil.

WC Cllr Adrian Warwick.

WC Cllr. Warwick confirmed his thanks to Monks Kirby Parish Council for the last four years - it has been a pleasure to work with the Council. The Council has been level headed, sensible and reasonable and he offered his thanks to the departing councillors.

Water Main Burst - Carriage Way.

Following a water main burst outside of the Denbigh Arms this week WC Cllr. Warwick has asked the Highways team to inspect any damage and rectify - the team will take this up with Severn Trent.

Council reported that one resident's home was flooded due to this problem.

Puddle and Pothole at entrance to Monks Kirby.

This has now been drained and filled.

Monks Kirby Parish Council thanked Cllr. Warwick for his efforts in this matter.

Cllr. Payne reported problems with burst water main in street ashton also.

Cllr. Wright queried if the flooding was in connection with recent resurfacing works?

RB Cllr. Gillias confirmed that sometimes sub soil may be damaged by a leak. Engineers have marked out areas to check and mend.

RB Cllr. Tony Gillias.

RB. Cllr. Gillias confirmed he had seen a crack in the pavement by the Church wall. On closer inspection RB Cllr. Gillias saw no new damage had occurred.

St. Edith's - Flag.

RB.Cllr. Gillias confirmed the flag had been raised for Prince Phillip's death and the Queen's birthday. RB. Cllr. Gillias confirmed he has been raising the flag at St. Edith's for 40 yrs.

New Model Code of Conduct.

RB. Cllr. Gillias confirmed he had spoken to the Head of Legal Services at Rugby Borough Council and that they will be formulating a new code of conduct after the forthcoming elections. At this point Rugby Borough Council will forward this on to all Parish Clerks so that Parish Councils can decide on how to adopt / what changes to make to their own code of conduct.

Legal Services / Running of Parish Councils.

RB. Cllr. Gillias confirmed that Rugby Borough Council are holding online seminars for Councillors and Clerks to assist and provide guidance on the running of parish councils.

Rugby Borough Council.

Monks Kirby Parish Council acknowledged a level of frustration in dealing with Rugby Borough Council recently and their response to certain issues. RB. Cllr. Gillias recommended to Monks Kirby Parish Council that in all communications to RBC to copy in a Councillor.

A zoom session on 'Understanding Council Governance' is being held on Thursday 29th April and Monks Kirby Parish Council approved funding for attendees.

Action: Clerk to check with new Councillors if they would like to attend and consequently book places as required.

Approval of Minutes of the meeting held on 18th March 2021.

Proposed - Cllr. Wright, seconded - Cllr. Partridge.

Matters Arising from the approval of Minutes of the meeting held on 18th March 2021.

March 2021		
Planning R21/0151 - 20 Main St - response by 9 April 2021		08/04/21 Responded that the council supported. COMPLETED
Groundwork UK - repayment of unused funds from grant - £2,200		08/04/21 Completed & emailed councillors, printed copy
Election 2021:		
Display notice of election 19/03/21		Completed - noticeboard / whatsapp / email / website
Display statement of persons nominated by 4pm 9 April		Completed
Display notice of poll no later than 27 April		Ongoing
Clerk to reply to resident re providing car park in village	18/03/21	24/03/21 Completed
Solar farm grant - add to parish meeting to discuss spending options - clerk	18/03/21	Completed
Clerk to liaise with lightsource to accept offer	18/03/21	24/03/21 Emailed sarah to accept - awaiting next steps
Clerk issue financial report after March meeting	18/03/21	Completed
Clerk complete VAT report asap after end of March	18/03/21	24/03/21 Completed, awaiting confirmation & payment
Neighbourhood plan - tim to produce formal complaint re RBC's response to designation request, cc Tony	18/03/21	Ongoing
Tim to confirm on whatsapp group formal litter pick not happening. Residents can pick up litter and leave on green - closing date sat 27th. Clerk then to ask RBC to collect	18/03/21	Completed
Fishponds - clerk compile cost of tom's invoices over last year (not incl. repairs)	18/03/21	24/03/21 Emailed louise. Completed
Fishponds - tim to contact previous contractor to see	18/03/21	Completed, contractor not interested.

if he is interested		
Fishponds - louise to meet emily & talk through work	18/03/21	Completed
Puddle in road by road sign as leave village on right - clerk to report to wcc	18/03/21	21/04/21 Completed - water drained and pothole filled in

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Correspondence.

CPRE - Countryside Voices incl. 2021 members guide.

Action: Clerk to enquire who can use membership card?

Finance.

Finance report from clerk.

Online Payments for approval.

Proposed - Cllr. Woolliscroft, seconded - Cllr. Partridge.

Payee	Date	Invoice	Amount
Hi-Lite Electrical Ltd (replacement of old lights to LED)	18/03/21	831	£4,560.00
e.on. (Street lighting maintenance for quarter ending 31/03/21)	22/03/21	104489	£32.36
WALC. (Annual subscription to WALC / NALC)	06/04/21	SUBS-2021-059	£192.00
Bear Woodcraft (Payment in advance for materials required for replacement stepping post at Fishponds Community Park)	21/04/21	MKPC001	£105.00
e.on (Electricity invoice quarter 01/01/21 - 31/03/21)	03/04/21	H19AB0CE3C	£259.15

Payments for approval by Council.

1. Zurich Municipal - Insurance.

1 year - £444.49 / 3 years - £434.17 / 5 years - £423.84

(previous renewal figure for 5 years = £415)

Council agreed to renew insurance with Zurich for five years at £423.84.

Proposed - Cllr. Partridge, seconded Cllr. Wright.

2. Auditor cost approval.

£75.00

Council agreed.

Proposed - Cllr. Dalby, seconded Cllr. Partridge.

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Receipts

Payer	Date	Ref.	Amount
Rugby Borough Council (Grass cutting contribution 2021)	11/03/21	101300	£2,548.00
RBC Precept	19/04/21		£4,825.00
Resident Donation to playground	22/04/21		£50.00

Contact details for Council.

Council discussed and reviewed policy of how contact details are made available.

Council agreed that email addresses are sufficient.

Action: Clerk to remove telephone numbers and publicise email address.

Action: Clark to add to agenda for next meeting - new members - how would they like to be contacted?

Action: Clerk to remove home addresses of Councillors on noticeboard and list individual email addresses.

Lutterworth Area Community Projects Fund

Speed detection signs.

Action: Cllr. Woolliscroft to put together revised costs for Council to review at the next meeting.

The Fund is open all year. Council could apply for June or September allocation.

Action: Clerk to add to May agenda where Council will discuss further and consider if will apply in September 2021?

Cllr. Partridge confirmed she is currently applying for a grant from this fund for further equipment at the Fishponds Community Park - £3,000.00. This grant would cover the remaining costs to complete installation of the new equipment.

Defibrillator

Council discussed holding a training session in the Village Hall.

Action: Clerk to approach West Midlands Ambulance Service and Tranter Training to obtain quotes and availability.

Neighbourhood Plan.

Council confirmed the questionnaire ready, flyers ready to be distributed.

Action: Resident, Cllr. Woolliscroft and Cllr. Dalby to work together to deliver.

Designation issues

Cllr. Washington communicated with RBC by email and has had several telephone calls with

them also.

Rugby Borough Council are unable to take this proposal to Cabinet until 7th June.

Maxine Simmons has offered to write to Groundworks to confirm that this application is in process and will be signed off, so that no further funding will be delayed.

Maxine Simmons has organised regular zoom calls with Monks Kirby Parish Council to discuss ongoing issues with the Neighbourhood Plan and any other concerns.

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Action: Zoom call invitations - council to nominate an attendee at Council meeting scheduled for 13th May - Clerk to write to maxine to confirm.

Action: Council to send official letter of complaint Cllr. Washington to produce first draft

Funding

Monks Kirby Parish Council to pay back a balance to Groundworks of £3,500.00, from the first funding round.

The next round of funding is open now.

Meetings

Cllr. Washington proposed that these meetings should be Chaired by a Parish Councillor.

Action: Clerk add to May 13th Agenda for the Council to discuss and nominate a Councillor to take on this role.

Planning.

Nil.

Hedges.

Nil.

Fishponds.

Current contractor is completing installation of a stepping post.

Cllr. Partridge confirmed she had met with the new Contractor and discussed jobs and possible budget.

Council agreed to use this contractor moving forwards. Contractor to invoice the Council monthly.

Proposed - Cllr. Partridge, seconded Cllr. Wright.

Hedge running alongside ditch - contractor unsure if possible for them to cut - to try and confirm back to Council..

Stepping stones - to be put back in by the contractor.

Grant

Cllr. Partridge confirmed that £3,000.00 is needed to complete the final stage of equipment installation.

£2,500.00 has been granted from the Lady Mary fund, and a further £3,500.00 has been granted from Warwickshire Police.

Cllr. Partridge confirmed that she has applied for grants from Cala homes, Veolia and also WALC.

Safety Rubber Mulch.

This is looking thin in places. Consider buying sacks of this to top up these areas.

Action: Cllr. Partridge to give information to Clerk who will obtain quotes for supply, for Council to discuss at May meeting.

Street Lighting.

As above.

When installation and change-over is complete Monks Kirby Borough Council can claim money

back from Salix - £8,000.00 approx.

Action: Cllr. Woolliscroft to confirm amount to Clerk and Clerk to then add to payment spreadsheet.

Trees.

Nil.

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Election May 2021.

Action: Clerk to send necessary forms to all Councillors for completion and returning to Rugby Borough Council.

Items for Round the Revel.

Introduce new councillors.

Items for the Website.

Introduce new councillors.

Parish Information (for information exchange only).

Cllr. Wright confirmed that there were issues with School traffic this week due to cars parking incorrectly and buses being unable to turn around at top of Village. To be monitored.

Cllr. Payne confirmed that Police had affixed Cameras to lamposts outside Field Farm. Exact purpose unknown and Cllr. Payne to contact WC Cllr. Warwick to see if these could be number plate recognition cameras.

Cllr. Dalby enquired about the planning site at top of Millers Lane / Fosse Way. Further action at the site had been reported and Rugby Borough Council confirmed they were proceeding with enforcement

Action: Clerk to confirm with Rugby Borough Council prior to next meeting how the enforcement measures are progressing.

Cllr. Partridge confirmed that cars parked at the top of Bell Lane had recently caused a problem for agricultural vehicles and passing traffic. No immediate action, Council to monitor.

Meeting closed 9.00 pm.