

Bank reconciliation

Name of smaller authority:
MONKS KIRBY PARISH COUNCIL

County area (local councils and parish meetings only)
WARWICKSHIRE _____

Financial year ending 31 March 2018

Prepared by_____
B Dent - Parish Clerk and RFO_____ (Name and role)

Date_____

Balance per bank statements as at 31 March 2018:	£	£
Balance at Nat West Bank	4,511.86	
Balance NS & I	2,644.98	6,156.84

Petty cash float (if applicable) n/a

Less: any un-presented cheques at 31 March 2018

39.00

Chq no. 244

Add: any un-banked cash at 31 March 2018

n/a

7,117.84

Net balances as at 31 March 2018 (Box 8)

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8) 6,990.57

Add: Receipts in the year 12,022.41

Less: Payments in the year 11,898.14

Closing balance per cash book [receipts and payments book] as
at 31 March 2018 (must equal net balances above – Box 8) 7,117.84

(See [example](#) for guidance if required)